



State Board of Directors Meeting Minutes

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August 27, 2019

State Board Meeting 8/27/19

Meeting called to order by Erin at 6:43 PM

Erin, Michelle, Bec, Kacie, Amanda, Josie, Brenna, Jessie Hastings, Taylor Moon were all in attendance

Secretary's report- meeting minutes from the banquet were voted on. Motion to accept by Michelle and seconded by Amanda.

D1- Have not met

D2- Taylor is the new chair and they have not met yet

D3- Have not met but there will be some team restructuring

D5- Have not met

Treasurers report- no activity for July and August

-budget- \$100 for "recruitment" hasn't been used in the past but we may want to use it for upcoming events such as the one at Cheshire Horse.

\$300 for website- domain has been paid. We need to find out what we owe, if anything, for the new website

Liability insurance went up to \$2550 and directors and officers insurance is \$1400. Bec thinks this is high and we should check to make sure that it is correct.

-motion to accept treasurers report by Amanda and seconded by Taylor

See treasurer's report attached

States- May 16th at Tack Shack

-Think about judges and we should vote asap to make sure we have judges for states. Mary Drueding was put in as a possible judge

- Do a show booklet for states with sponsors on it

- Think about how to fundraise

Bec- Pattern committee

-One person from each district needs to be on the pattern committee

Kacie- website

Get Bec in contact with Mike Bednaz who is doing the new website. Bec has knowledge with Wix and will be able to help

Michelle- Insurance

Barn Binders- currently we are able to give a certificate of insurance to a barn that needs it.

-If a barn wants to be added as an additional insured it costs \$38 which should be paid by the TEAM not the barn.

-There were 18 barns that wanted to be added as additional insured

-Our insurance company recommends we DO NOT offer this outright due to the fact if something were to happen at a barn that was additionally insured, we would have to share the coverage.

-All barns will be taken off as additional insured

-There must be some sort of paperwork done/exchanged if a barn specifically requests to be additionally insured

-If there is a clinic and there are only NHHSET participants then the clinician must be insured

- Try to change how this is presented to barns. It is up to the coach/advisor

- Show facilities should have a contract on file
 - Any registered member of NHHSET is covered
- Membership- currently we have an estimated 200 members of NHHSET
- we need to know exact number as this could change costs

Policy- our policy has only been covering 3 events

-It is \$92 per extra event

- We raised fees 2 years ago in anticipation that insurance costs would go up
- We may be able to lessen the cost of this if directors and officers insurance gets lowered
- A fundraiser trail ride counts as an event and needs to pay \$92
- “equestrian equipment” is covered in trailers but not “show equipment” the wording needs to be changed
- A question was raised about possibly shopping around for insurance and the answer to that question is that the cost will probably be the same elsewhere

Districts-

- Each district needs to be more on top of their paperwork
- Every volunteer needs to fill out the appropriate forms
- Volunteers are covered at events

Farm Bureau-

- We need to pay the Farm Bureau \$75
- Motion by Michelle and seconded by Amanda

Cheshire Horse-

- The Cheshire Horse has requested our presence at their Columbus Day Weekend event
- Oct 13th 10AM please be there at least 15 min prior to start of event and stay until it ends at 5PM
- we need some promotional things such as a banner and cards to hand out

Rule Book Changes-

- There was a meeting that discussed changes and every district had a voice
- We may need a separate clause for “social media”
- 22.1 make sure bit packet is easily accessible
- Rule book changes

Erin's Address

1.1.10.2

1.1.10.3

4.4

6.4

7.3.6.2

7.4.8.3

7.4.8.4

7.4.9

11.6.5

11.7.3

12.4.1

12.8

13.7

13.13

13.13.1

20.6.2

21.2.3

21.5.4.1

22.1

22.1.1.1.1

-Anything regarding bits- refer to New England 4-H Horse Show Bit Rules and Guidelines

Voting on rule book changes-

- motion by Amanda and seconded by Bec

Score Keeping Program- Brian

Co-Op team at Oct Meeting

Practicum Topics-

- Bits
- Rule Book
- Conformation/markings/body condition score

Next meeting Sept 24 at Farm Bureau 6:30 PM

Meeting adjourned at 8:54 PM

August 25, 2020

New Hampshire High School Equestrian Teams State Board Meeting

DATE: August 25, 2020

TIME: 6:30 pm

LOCATION: ZOOM

Meeting called to order at: 6:34

Attendance

Person	Role
Erin Wessel	State Chairperson
Michelle Rhoads	State Vice-Chair Person, Acting State Secretary
Bec Stapleton	State Treasurer
	D1 Adult Representative
	D1 Student Representative
Taylor Moon	D2 Adult Representative
	D2 Student Representative
	D3 Adult Representative
	D3 Student Representative
Amanda Cote	D5 Adult Representative
	D5 Student Representative

Secretary Report

Motion to approve May minutes: Bec Seconded: Amanda – motion passed

Treasurer Report

The annual 990 has been filed.

No changes to the account

Motion to accept May, June, July treasurer reports- Amanda Seconded- Michelle Motion passed

Budget for 2020-2021 presented. Motion to accept Budget for 2020-2021: Amanda Seconded: Michelle Motion passed

District Reports	
D1-	XXX
D2	XXX
D3	No update
D5	No update

OLD BUSINESS	

NEW BUSINESS	
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Discussion for possible 2020-2021 season	• Insurance is a fixed expense- need about 108 riders to cover cost of season • Possibly change dates still open team registration Oct 1. Do not close until much later. • Idea to change rider registrations due with team (rider registrations will go to district chair and that person will submit all together) • Possibly open up co-op possibilities and/or have a district team • Possibly combine districts to have multiple district shows at one location to cut down expenses • Must have payment prior to Dec 1st (first day of practice) • Discuss refunds- Our districts/state took financial hit last year. We need to consider keeping part of registration fees- perhaps only return district portion • Look into: 1. Tack shack requirements for refunds 2. Verbiage in rulebook for refund to allow for some dues to be withheld 3. Look into a Covid protocol • Need open communication with districts
	• We need to put together a statement to send out to districts and post on website to include: 1. Registration dates 2. Options for students with non-participating schools being addressed
Rulebook/By-Laws	• Erin is putting them in a format to be reviewed at September meeting • Proposed changes to be emailed by Sept 8 • Voted on Sept 22

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Motion to adjourn meeting at __7:21__ by _Taylor__ Seconded by __Bec__ Motion Passed

Next meeting date/time: September 22, 2020- ZOOM

NHHSET State Treasurer Report					
March 2021					
Beginning Balance	\$3,827.29				
Total Income	\$0.00				
Total Expenses	\$897.48				
Ending Balance	\$2,929.81				
Itemized Income	Actual	Budgeted			
Hodges Badge - metals & trophies	\$441.60	\$500.00			
Lanyards	\$455.88	\$0.00			
Total	\$897.48				
Itemized Expenses	Actual	Budgeted			
Total	\$0.00				
Anticipated Income	Actual	Budgeted			
Total	\$0.00	\$0.00			
Anticipated Expenses	Actual	Budgeted			
Liability Insurance	\$899.00	\$1,900.00			
Additional Insured				District Balances	3/31/21
D & O Insurance		\$1,370.00			
Annual Report	\$75.00	\$75.00		District 1	\$911.23
State Show Facility		\$1,200.00		District 2	\$5,986.87
Scholarship		\$500.00		District 3	\$3,423.66
Judges & Scribes		\$1,150.00		District 5	\$4,803.35
Trophies & Awards	\$441.60	\$500.00		State	\$2,929.81
Office Supplies		\$200.00		Grand Total	\$18,054.92
Farm Bureau Membership	\$75.00	\$75.00			
Marketing		\$150.00			
Website	\$323.72	\$150.00			
Zoom Meeting	\$149.90	\$150.00			
Total	\$1,964.22	\$7,420.00			

July 27, 2021

New Hampshire High School Equestrian Teams State Board Meeting

DATE: July 27, 2021

TIME: 7:00 pm

LOCATION: Zoom

Meeting called to order at: 6:58PM

Attendance

Person	Role
*Erin Wessells	State Chairperson
*Michelle Rhoads	State Vice-Chair Person
	State Treasurer
	D1 Adult Representative
	D1 Student Representative
*Taylor Moon- D2 chair	D2 Adult Representative
	D2 Student Representative
	D3 Adult Representative
	D3 Student Representative
	D5 Adult Representative
	D5 Student Representative
	D2 Coach
	John Start Coach
	BG Coach
	Advisor CHS
Jo Gelinas	D2 vice chair/Goffstown advisor
	MVHS Coach
	Kearsarge Advisor
	CHS COach
	Secretary D2
	Prospect Mt Coach
	D2 coach/advisor
*- Voting Members	

Introductions

Secretary Report

Michelle sent June 22 and June 29 Meeting minutes, may be missing some positions, astericked voting members. Motion to accept as written by Erin, Jo motioned, Colleen seconded. Both June 22 and 29 minutes approved as written.

Treasurer Report

Bec separated district and state, there were two scholarships this year, \$1,000 not \$500 this year, will update, missed email; new figure is \$487.10. State ending balance June 30th= \$2,248.02. two checks hadn't cleared, cashed in July. Scribe checks not cashed, neither scholarship checks cleared all as of June, will follow up after checking tomorrow. Scribes Emma and Marie and ____? wouldn't take checks - void them. Reach out to people who haven't cashed (Scholarships: Grace Houghten) and get checks cleared before Bec and Michelle are off accounts. Ariana Guay? Jo will check with John S re check being sent. Never got \$40 from Windingbrook for additional insured, Michelle says it came from D3 funds, need to transfer. Taylor & Jo will be names on accounts. Tabling till next meeting to allow checks to clear. McDoughie did cash check.

District Reports

D1- No report	
D2- Taylor Moon	No updates.
D3- Michelle Rhoads	No updates. Hoping for statement from State to send to all districts.
D5- Amanda Cote	No updates.

OLD BUSINESS

Where is everyone in the process of transitioning?	Bec & Lindsay meeting early Aug re website.
Updates/Website	
NH Quick Start	Erin will do it. Need addresses & phone numbers from everyone. Send to Erin.
Insurance	Colleen & Michelle have not met on ins. yet.

Season Timeline

Went over last year's reg. timeline, Erin suggested closing team reg. Jan 1 or Feb 1. Team reg. Taylor motioned to continue last year's dates with Oct. team reg Oct. 1 to March 1 participant and class reg. Feb 1 to March 1 season and practice Feb. 1 to June 30, state show weekend before memorial day, Feb 1 to March 15. Colleen seconds motion, none opposed.

NEW BUSINESS

NHHSET Stuff	Houghtens have tons of paperwork potentially 15 years old. Never reviewed it. Probably others in this situation. Maybe this winter we can collect paperwork etc. and add important stuff to google drive. Figure out who has what for stuff. Laptop purchased by nhhset out there? Michelle says it's gone, Erin says it's 3 years old and they want to return. Jo has docs as well that are organized. Taylor has district 2 binder. Michelle says there is a pink binder with official paperwork that is all in drive. Trying to inventory trailer items, district 3 trailer is insured under MR, need to figure out what to do with that. Colleen volunteered to drive around and inventory trailers. Michelle thinks she has district 3 trailer inventory. Need to make sure jumps are in tack shack contract, they include them for us for free. Amanda Cote has d 5 trailer. Wakewood farm third trailer is at Jo's house.
Vote to not have districts moving forward (just state board)	MR: student reps, at every district meeting, could eliminate, erin: wouldn't bc teams would have coach & student as voice. MR motioned to dissolve the districts and for at least this coming year go into one NHHSET representation for the entire state. Colleen seconded motion. None opposed. MR motioned to use the state account only this year as the source of income and expenditures with the understanding that if additional funds are needed the state executive board will vote to pull funds as necessary from district accounts. Colleen seconded, none opposed. Taylor motioned to have BEc go to bank, put herself and MR

	on all 5 accounts and ultimately put her and Jo onto all accounts and remove MR and Jo.
Rulebook and By-Law changes to reflect this change	Rule book needs to be posted Oct. 1, Jo and Erin will revise rule book and Bylaws. maybe: april 9/10, 23/24, 7 /8, 21/22 rain date April 30/May 1.
Contacting schools/coaches to make them aware of updated changes	Joe and Erin need to come up with statement for schools and districts.
Ideas for this upcoming season	surveys at shows.
Class list	

Motion to adjourn meeting at 8:54 by Lindsay Seconded by Colleen Motion Passed

Next meeting date/time September 28th at 7:00 pm via ZOOM

September 28, 2021

New Hampshire High School Equestrian Teams State Board Meeting

DATE: September 28, 2021

TIME: 7:00 pm

LOCATION: Zoom

Meeting called to order at: 7:03 PM

ATTENDANCE

Person	Role
*Erin Wessells	State Chairperson
*Colleen Whitney	State Vice-Chair Person
*Taylor Moon	State Treasurer
Lindsay Bestwick*	State Secretary
	John Start Coach
	BG Coach
	Advisor CHS
Jo Gelinas	D2 vice chair/Goffstown advisor
*Karrie Cormier	MVHS Coach
	Kearsarge Advisor
*Linda Smith	CHS Coach
Darcy _____	CHS Advisor/Assistant Coach
	Prospect Mt Coach
	D2 coach/advisor
*- Voting Members	

Last meeting minutes approved with two edits: only Bec on bank account, add Lindsay and Colleen to attendance. Linda motioned to accept, Taylor seconded)

NEW BUSINESS

Secretary Report

Did some work on the website removing districts and updating dates, called Tack Shack for show dates and mentioned including jumps in contract, they're waiting on NH Jumpers to schedule.

Treasurer Report

Working on getting website fees paid, will talk to Bec re debit card usage.

Chair Report

Lindsay updated website, Jo put thank you's in mail 9/27.

Farm and Forest expo in February 4-5

\$275 thru Oct. 300 after November 1.

Need to register soon if we want to attend.

Maybe sell apparel, water bottles, bumper stickers. Slide show. Cheshire Horse is always willing to donate; maybe gift certs.

Hard to get people to volunteer on Fridays. Wait till Oct. to decide. Taylor says look at other fundraisers without cost of entry.

Rule Book

Read through edits, just got rid of district mentions.

Lindsay motioned to accept the rulebook as edited, Colleen seconded.

Bylaws

Lindsay motioned to accept the bylaws, Colleen seconded.

Volunteer training

Erin was asked to do it this year before shows. Taylor said she'd take on the project, start in March?

Team Expectations

Every team to submit their intentions, so we have a record of what students are doing, mainly because of coaching fees. Maybe google form with questions re fees/attendance. Lindsay can get questions together for next month, will put list in word doc.

Judges

Jo hired judges early. She's going to be in charge of Judges. Try to get volunteer scribes before paying.

Food Stand

Lab will talk to coffee truck guy, about 120-150 people there. Maybe let a team take on food concessions. Ask Brenda about food trucks that go to their shows regularly, make sure they're insured.

Option for schools to pay

Last year we did: 1-4 \$200 per participant, 5-10 \$1,000, 10+ 100 per participant. Jo motioned to accept. Colleen seconded. No opposed.

Fundraising

Jo says ribbon level sponsors, have banners made and hang at horse shows. Usually profited \$1,500.

Jo motioned to adjourn the meeting , LAB seconded. Meeting adjourned at 8:31.

Next meeting date/time October 26 at 7:00 pm via ZOOM.

October 26, 2021

New Hampshire High School Equestrian Teams State Board Meeting

DATE: October 26, 2021

TIME: 7:00 pm

LOCATION: Zoom

Meeting called to order at: 7:03 PM

ATTENDANCE

Person	Role
*Erin Wessells	State Chairperson
*Colleen Whitney	State Vice-Chair Person
*Taylor Moon	State Treasurer
Lindsay Bestwick*	State Secretary
	John Start Coach
	BG Coach
	Advisor CHS
Jo Gelinas	D2 vice chair/Goffstown advisor
	MVHS Coach
	Kearsarge Advisor
*Linda Smith	CHS Coach
Darcy Ferry	CHS Advisor/Assistant Coach
	Prospect Mt Coach
	D2 coach/advisor
*- Voting Members	

Last meeting minutes: Colleen motioned to accept, Jo seconded.

NEW BUSINESS

Secretary Report
LAB can't be at the next meeting, needs someone to fill in. Colleen will do it. Waiting on Brenda to confirm show dates, will call this week to follow up. Zoom link is posted on the website. Will remove links to documents on website.
Treasurer Report

No updates.

Old Business	
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Updates on Website & Insurance	Colleen spoke with Edna re ins. She will take meeting minutes as proof of position.
Showdates	Waiting on Brenda to confirm.
Rulebook is on Website	
By-laws are filed with the state	

New Business	
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Team Registrations	Are open and we haven't stated where we want them sent. NHHSET email, mail to Lindsay, Colleen just needs any additional insurance info.
Judges	Seems like there will be plenty of participants. 3 full day judges. Jo will work on finding judges.
Houten's box	Mostly office supplies. Some district one gear which Erin will hold in case it's needed again.
Colleen asked who gives out numbers and class lists	Chair.
Erin will make statement re airbag vests and letter to schools and work on lost title to trailer.	

Meeting adjournment: Joanne motioned to end the meeting and Colleen seconded. Meeting adjourned at 8:10

Next meeting date/time November 23 at 7:00 pm via ZOOM.

November 23, 2021

New Hampshire High School Equestrian Teams State Board Meeting

DATE: November 23, 2021

TIME: 7:00 pm

LOCATION: Zoom

Meeting called to order at: 7:03PM

Attendance

Person	Role
*Erin Wessells	State Chairperson
*Jo Gelinas	Co-State Chairperson
*	State Vice-Chair Person
*	State Treasurer
*	John Stark Coach
*Darcy Ferry (sub-for coach)	Concord Coach (not registered)
*Beth Brow (sub-for coach)	Londonderry Coach (not registered)
*Holly Tate	Souhegan Coach
*Kaitlyne Wadman	Pinkerton Coach
*	Prospect Mountain
*	Goffstown
*- Voting Members	

Introductions

Secretary Report

Lindsay was not present and October minutes were tabled until the January meeting. Erin took minutes.

Treasurer Report

Taylor was not present and October report was tabled until the January meeting.

OLD BUSINESS

Show Dates

Regular Season Show 1: April 9

	Regular Season Show 2: April 23 Regular Season Show 3: May 7 Rain Date: May 1 State Championship: May 22 All shows will be at Tack Shack
Judges	A motion was made by KW to have JG contract the following judges: April 9th - Tom O'Neil, Donna Fults, Jennifer Stowe; April 23 - Deb Wesoja, Andrea Oxier, Linda Lamarche; May 7 - Kellie Connolly, Robert MacDonald, Miki Clements; States - Natalie McGowan. BB seconded the motion. There was some discussion about the other two judges for the state show, but no changes to the motion were made. All were in favor of the motion and the motion was passed.

NEW BUSINESS	
Team Registrations	The following teams have registered thus far: Prospect Mountain, Pinkerton Academy, John Stark, Goffstown, and Souhegan. Prospect Mountain and Souhegan both have co-ops to be voted on. Some discussion was had regarding these co-ops. JG made a motion to accept the Prospect Mountain/Pittsfield co-op. Darcy seconded the motion. No further discussion was had. All were in favor of this co-op and the motion passed. JG made a motion to accept the Souhegan/Wilton-Lyndenborough co-op. KW seconded the motion. No further discussion was had. All were in favor of this co-op and the motion passed.
Savings Account	There was discussion over what to do with the 4 district checking accounts. Without action in these accounts they have gone into a state of dormancy. JG made a motion to

	take all the district funds and combine them into one savings account carefully documenting and keeping track of what amount came from each district separately. BB seconded the motion. Further discussion was had that this would be the best option for these funds and in the future if the districts did exist again the funds could be transferred back to checking accounts. Taylor will be responsible for opening this savings account and closing the checking accounts. No further changes were made to the motion. All were in favor of the motion and the motion was passed.
Mounted Practices	EW made a statement that there are to be no mounted practices until Feb. 1st.
Fee Schedule	Individual Fee Schedule - Rider \$195/Ground Team \$20 Team Fee Schedule - 1-4 \$200/participant 5-10 \$1000 10+ \$1000 + \$100/participant EW will include this fee schedule in correspondence that is sent to all teams.
Class List	JG and EW will work on go-list for shows and have that prepared for January meeting. Most likely it will be similar to state show last year, but some discussion was had and it will be more reflective on how many teams register and what numbers look like.

Motion to adjourn meeting at 7:34pm by JG Seconded by BB. Motion passed

Next meeting date/time January 25th at 7:00 pm via ZOOM

January 25, 2022

New Hampshire High School Equestrian Teams State Board Meeting

DATE: January 25, 2022

TIME: 7:00PM

LOCATION: Zoom

Meeting called to order at: 7:00PM

Attendance

Person	Role
*Jo Gelinias	Co-State Chairperson
*Taylor Moon	State Treasurer
*Lindsay Bestwick	State Secretary
Darcy Ferry	Concord HS Coach (Not Registered)
*Linda Smith	Concord HS Coach
*Beth Brow (Sub for Coach)	Londonderry Coach
*Holly Tate	Souhegan HS Coach
*Kaitlyne Wadman	Pinkerton HS Coach
*Karrie Cormier	Goffstown HS Coach
*Muriel Kelly	Oyster River Advisor (Not Registered)
*Josie Crotty	Oyster River Team Captain (Not Registered)
Courtney Roberge	Oyster River Coach (Not Registered)
*Anna Muncy	Conval HS Advisor (Not Registered)

*Voting Members

Introductions

Secretary's Report

October Minutes: Taylor motioned to accept, colleen seconded, none opposed. Erin wasn't present so November minutes were tabled until the February meeting. No Report.

Treasurer's Report

October and November Reports: Taylor paid for the Zoom account with her personal card and needs to reimburse herself. She also needs to reimburse Jo for gifts, Erin for the state address change. Jo says to wait because she will need another reimbursement for the DMV charges for trailer registration. Taylor is working on changes to the district accounts tomorrow.

Old Business

Team Registrations

Prospect Mountain - co-op with Pittsfield
Pinkerton Academy
John Stark
Goffstown
Souhegan - co-op with Wilton/Lyndeborough
Londonderry
Kearsarge
Taylor sent Derryfields to Jo, forwarding to LAB.
Jo says hasn't heard from Bedford or Trinity,
Jo will check with old district 2 people. Taylor
says check with Bishop Gurton... maybe
people waiting to send regs with rider regs.
Timberlane hasn't registered, Conval has
about 13 kids and will send reg soon to
NHHSET email or LAB email.

Volunteer Training:

Taylor says it will be at the end of March. She
will try to get team colors to help gate
keepers know who is who and will talk about
the different roles. Will probably be over
Zoom so we can take attendance. Taylor will
make the signup genius and send to Lindsay
for the website. Do we need people to do
jump setting and rings the night before?
Maybe double up on volunteer jobs so people
can work with friends. Muriel offered to use
old volunteer lists as template.

Letterhead	Jo said we need letterhead with board members' names on it so we have proof of board member. LAB will draft and email to everyone.
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New Business

Jo's List	Lindsay updated the rulebook to fix spacing and republished on the website. Lindsay to add coggins and rabies must be updated new or within a year within first show to Q&A. LAB will look into 2021 date in the rulebook.
School "Stuff" vs NHHSET "Stuff"	Lots of questions have popped up in the last couple of months and many of them NHHSET cannot answer as they pertain directly to the school.
Streamline dates Jan-May	Reminder that we have held this timeline for 3 years now (started pre-covid not due to covid!) so this is nothing new, however there are many questions as to why we are so "late" doing things this year! In fact, we are ahead of schedule!
Patterns - Posted Feb 1st	Judges Cards: We'll vote on patterns by email. Karrie noted that she remembers students can't see or vote on patterns, board members only vote.
Leb/KRHS co-op form	LAB motioned to accept, Taylor seconded. None opposed.
Practicum Test	Jo says sometimes participants aren't familiar with horse stuff, more focused on general horse knowledge. Jo says maybe 4H horse manual, give range of chapters or pages that test would come out of. Would like to see some diagrams. Taylor willing to take on making quizzes. She'll send drafts to the board. LAB motioned to accept the change Josie seconded. All in favor, none opposed.
Judges Cards	Jo says when we're getting binders ready there will be individual cards with riders' numbers. Jo advised we table this until we know class and rider numbers.
Banners	Taylor noted that making more money wouldn't be bad. If we have extra we can offer more perks to participants.
Banquet	Jo says it may be hard to find a venue, Taylor noted it was risky because there could be a deposit and parents may not want kids attending.
Sponsor Form	LAB will finish edits (adding check number

	space, donor name, and check or cash options) and send to Karrie. Taylor asked if sponsorships will be mandatory, Jo said her team always had it mandatory. Maybe each rider provide a sponsor or a volunteer. Taylor mentioned some schools can't ask students for mandatory sponsorships. Taylor motioned for sponsorships to be required at the discretion of each school, with NHHSET strongly advising they be required. Beth Brow seconded, none opposed.
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Motion to adjourn meeting at 8:49PM by Josie, seconded by Taylor, motion passed.

Next meeting date/time: February 22th at 7:00PM via Zoom.

February 22, 2022

New Hampshire High School Equestrian Teams State Board Meeting

DATE: February 22, 2022

TIME: 7:00PM

LOCATION: Zoom

Meeting called to order at: 7:00PM

Attendance

Person	Role
*Erin	Chair
*Colleen Whitley	Vice Chair
*Jo Gelinas	Co-State Chairperson
*Taylor Moon	State Treasurer
*Lindsay Bestwick	State Secretary
Darcy Ferry	Concord HS Coach (Not Registered)
*Linda Smith	Concord HS Coach
*Beth Brow (Sub for Coach)	Londonderry Coach (Not Registered)
*Muriel Kelly	Oyster River Advisor
*Josie Crotty	Oyster River Team Captain
*Amelia	Merrimack Valley HS
*Judy Forsyth	Prospect Mountain Assistant Coach
*Susan Russel	John Stark Coach

*Voting Members

Introductions

Secretary's Report

Erin motioned to accept January minutes, Taylor seconded. All in favor, none opposed. Jo motioned to accept November mins, Josie seconded, all in favor, none opposed. No report.

Treasurer's Report

Taylor went to citizens and sat down with someone in the Concord branch, learned the problem has been they can't add Jo to account due to a paperwork problem. She has Jo's license and all paperwork from Beck so she should be able to fix this at her appointment tomorrow so she can get checks out. Anyone owed a reimbursement, send an email to Taylor requesting them so she can get the February report done. Approx \$8300 in account, no rider reg, looking good. Taylor motioned to dissolve the need for October-January reports since no movement. LAB motioned, Colleen seconded, all in favor, none opposed.

Old Business

Team Regs and Co-Op Votes

- o Prospect Mountain - co-op with Pittsfield
- o Pinkerton Academy
- o John Stark
- o Goffstown
- o Souhegan - co-op with Wilton/Lyndeborough
- o Londonderry
- o Kearsarge - co-op with Lebanon
- o Derryfield
- o Concord
- Oyster river
- o (vote on co-ops) Conval - co-op with: Mascenic, Victory, Jaffery-Rindge - Taylor motioned to accept, Erin Seconded, all in favor, none opposed.
- o (vote on co-op) Bishop-Guertin - co-op with South Merrimack Christian Academy - Taylor motioned to accept, Beth Seconded, all in favor, none opposed.

Tonight is deadline for co-ops.
Epping to Oyster River Co-Op muriel motioned, josie seconded. All in favor, none opposed.
Concord Bishop Grady - Taylor motioned to accept, Judy seconded all in favor, none opposed.

Volunteer Training	Would like to do March 25 over Zoom, thinking 7pm, help everyone meet each other, breakout rooms, safety, do we want to make it mandatory? LAB asked if we can record and post on website, can't really make it mandatory. Tell people after recorded meeting that there's a recording in case.
Patterns	-WTC working teams step 4 and 5- compare to WT working team - mimic wt pattern. Taylor motioned to accept the change, Colleen seconded. All in favor. None opposed. -With the showmanship pattern they are supposed to do a 270 degree turn to the right at cone 2 but when doing that it doesn't point you in the wrong direction? Linda and Erin suggest to change to 90 degrees. Taylor motioned to accept, LAB seconded, all in favor, none opposed. -Also on the trail pattern when they enter the box and do a 360 turn left and right aren't they facing the wrong way to exit? - Points you to the wrong side to exit. Jo noted you can walk over pole and go around box. Don't need motion since we're not making a change. - WJ western eq - compared to wt english eq, missing step 4. Need to add it back. Taylor motioned to change the elements and judged numbers LAB seconded. All in favor, none opposed. -Amelia noted that wj eq. Pattern was really small last year compared to wt. -Judges Cards - board members will work on those.

New Business	
Blinkers	Beth says they have a horse that shows with a blinker hood. Jo got in touch with a judge that wouldn't accept it. Someone noted that USEF allows them in certain classes, so the student will have to look at that.
Inventory	Amanda and Michele have trailers and all of D 1 equipment is at Mountain Lane with Heather or the Houtins. Rest is with Jo. Erin

	asked Colleen to pick up dressage ring and Jo bring jumps and gymkhana equipment. Other trailers can sit stationary. Erin and Jo both have a set of timers..
Judges Contract	Coming back signed. Robert McDonough's is coming back for incorrect city, new one going out tomorrow.
Tack shack releases	Should come to us and we need to check off, like coggins and rabies.
Jo mentioned changing sponsorship date to March 15? Friday	Only problem is being able to get banners done on time. Karrie says that should be fine. LAB motioned, colleen seconded. Susan confirmed we can still take checks after 15th if not for sponsorship.

Motion to adjourn meeting at 8:45 PM by Taylor, seconded by Colleen, motion passed.

Next meeting date/time: March 22 at 7:00PM via Zoom.

March 22, 2022

New Hampshire High School Equestrian Teams State Board Meeting

DATE: March 22, 2022

TIME: 7:00PM

LOCATION: Zoom

Meeting called to order at: 7:04PM

Attendance

Person	Role
*Jo Gelinis	Co-State Chairperson
*Taylor Moon	State Treasurer
*Lindsay Bestwick	State Secretary
Darcy Ferry	Concord HS Coach (Not Registered)
*Linda Smith	Concord HS Coach
*Beth Brow (Sub for Coach)	Londonderry Coach (Not Registered)
*Muriel Kelly	Oyster River Advisor
*Josie Crotty	Oyster River Team Captain
*Anna Muncy	Conval HS Advisor
Susan Russell	John Stark
Janine	Pinkerton
Jane	Bishop Guerton
Amelia	Merrimack Valley

*Voting Members

Introductions

Secretary's Report
We now have all registrations in, scholarship and scribe emails forwarded to Jo. Erin motioned to accept meeting minutes as sent, Josie seconded, all in favor, none opposed.

Treasurer's Report
No Report.

Old Business	
Team Registrations	- o Prospect Mountain - co-op with Pittsfield - o Pinkerton Academy - o John Stark - o Goffstown - o Souhegan - co-op with Wilton/Lyndeborough - o Londonderry - o Kearsarge - co-op with Lebanon - o Derryfield - o Concord - o Conval - co-op with: Mascenic, Victory, Jaffery-Rindge - o Bishop-Guertin - co-op with South Merrimack Christian Academy - o Oyster River - o Bedford - o Merrimack Valley - o Pelham
Volunteer Training	March 25th at 7pm on Zoom
Trailer from Michelle	Equipment needs to be picked up, Erin says Taylor mentioned she could pick up.

New Business	
Show Map	Erin emailed it out earlier today.
Rabies/Coggins/Tack Shack Release Forms	Erin wanted to remind everyone that if we can get all paperwork from teams ahead of time, parking person will have a list of schools and needed paperwork, trailers with those papers done can head right to parking
Coach Lanyards	When you come up with code of conduct, disclosure, conflict of interest paperwork to the secretary's booth you'll get your lanyard.
Ribbons	1-6th in each class. 6 ribbons for each class.

Scratches - 24 hours before show start time	In order to avoid penalization
Show Day Times	We'll be doing set up morning of show 6am. - 7a.m. Set-Up / 7:30 a.m. - 8:30 a.m. Warm-Up / 9 a.m. Classes Begin
Large Classes split?	How will classes be split? WTC eq & suitability have over 30 riders in them. Almost 40 riders in some of the dressage tests. Do we want judge to hold favorite riders out to see their patterns? Erin motioned to split wt english eq, wt eng suit, wtc eng eq & suit in half. The top 5 riders from each split will go on to do either the pattern or in the situation of suitability additional rail work so judge can pin them for the class. Beth seconded. Amends motion to split those 4 classes in half with the judge only judging the patterns of and placing the top 10 from both classes as a whole. Taylor seconded. All in favor, none opposed. Susan wanted to confirm we're not considering another dressage arena and judge.
Last minute logistics before show	Beth: Can spirit kids do the pattern with the same horse? Erin motioned to allow a horse to compete against itself only in intro to horsemanship, Josie seconded. All in favor, none opposed. One rider would like to go from wtc to wt, trainers feel that person is not doing well with canter, maybe safer to go down to wt. Andy McPherson. Taylor motioned to accept to allow this rider to move down to walk trot and in the future every case will be assessed individually. Erin seconded. All in favor. None opposed.
What if we don't do jumping and trail warm up?	Taylor said to throw some fill in the warmup ring, Susan noted this is typical for shows. Taylor said only allow a course walk. Erin motioned not to hold jumping and trail warm up but allow 15 minutes after jumps set up for everyone in jumping and trail to walk the course. Taylor recommended 30 minutes. Judy seconded.

Motion to adjourn meeting at 8:23 PM by Lindsay, seconded by Josie, motion passed.

Next meeting date/time: April 26, 2022 at 7:00PM via Zoom.

April 26, 2022

New Hampshire High School Equestrian Teams State Board Meeting

DATE: April 26, 2022

TIME: 7:00PM

LOCATION: Zoom

Meeting called to order at: 7:00PM

Attendance

Person	Role
*Erin	Chair
*Jo Gelinis	Co-State Chairperson
*Taylor Moon	State Treasurer
*Lindsay Bestwick	State Secretary
Darcy Ferry	Concord HS Coach (Not Registered)
*Linda Smith	Concord HS Coach
*Beth Brow (Sub for Coach)	Londonderry Coach (Not Registered)
*Holly Tate	Souhegan HS Coach
*Kaitlyne Wadman	Pinkerton HS Coach
*Karrie Cormier	Goffstown HS Coach
*Muriel Kelly	Oyster River Advisor
*Josie Crotty	Oyster River Team Captain
Courtney Roberge	Oyster River Coach
*Anna Muncy	Conval HS Advisor
Heather Smith	Oyster River

*Voting Members

Introductions

Secretary's Report
We got some more volunteers for the booth to assist with adding scores and running. Need

another person to hand out ribbons. Email me if you're available for this. Just wanted to make sure Taylor had no report - she said she'd email it to everyone. Erin motioned to accept. All in secretary's report as sent, Taylor seconded. All in favor, none opposed.

Treasurer's Report

Will be emailed out.

Old Business

Volunteers

Discussed ring set up volunteers being low, how to change sign up slots. Move suitability to warm up ring again.

New Business

- Scores for first 2 shows

Almost done, need scratches from coaches.. Wait until next week for people to get back from vacation.

- Open Positions: Chair & Secretary

Board will meet to talk about options between Jo and Lindsay.

- State Finals - top 8 riders from each class

- No Awards Banquet - final placings at state show

How will we do ribbons, 1st-3rd? Erin noted rush orders may cost extra. Taylor will look into it, maybe bigger but still generic ribbons. 1st-8th so if you made it to states you get a ribbon. Maybe a banner for grooming box instead of one ribbon.

- Patterns

Board will meet to revamp patterns and discuss class list changes in June. Jo will send to Judy and Linda to point out issues.

Motion to adjourn meeting at 7:55PM by Lindsay, seconded by Erin, motion passed.

Next meeting date/time: May 24 at 7:00PM via Zoom.

Important Dates

Description	Start Date	End Date
Season/Practice	February 1, 2022	June 30, 2022
Regular Season Show 3	May 7 - Tack Shack	
Rain Date	May 1 - Tack Shack	
State Show	May 22 - Tack Shack	

May 24, 2022

New Hampshire High School Equestrian Teams State Board Meeting

DATE: May 24, 2022

TIME: 7:00PM

LOCATION: Zoom

Meeting called to order at: 7:00 PM

Attendance

Person	Role
*Erin Wessells	State Chairperson
*Jo Gelinis	Co-State Chairperson
*Taylor Moon	State Treasurer
*Lindsay Bestwick	State Secretary
Darcy Ferry	Concord HS Coach (Not Registered)
*Linda Smith	Concord HS Coach
*Amelia Evanofski	Merrimack Valley
*Judy Forsyth	
Jane Kowalski	

*Voting Members

Introductions

Secretary's Report
Final scoring has been emailed and posted on facebook. Judy motioned to accept the report as stated. Jo seconded, none opposed.

Treasurer's Report
Erin read monthly reports. Jo motioned to accept 3 treasurer's reports as read. Judy seconded, none opposed.

Old Business	
None.	

New Business	
Chair: Lindsay Bestwick o Jo Gelinas Secretary: Erin Wessells as meeting secretary and co-secretary Persis Wirkkala as horse show secretary	Josie motioned to accept these positions. Judy seconded. All in favor. None opposed.
	Lindsay motioned to remove all freestyle classes. Beth seconded the motion. All in favor. None opposed.
	Lindsay motioned to remove in hand division, add in hand command class, allow riders to get in hand division award if they only did in hand. Beth motioned.
	Judy motioned to change from command to a rail discipline class. Run like command class but kids aren't called into the center. Refer to Judy F for set up of this class. All in favor. None opposed. See 4h rulebook.
	Lindsay motioned to remove patterns from equitation classes, but allow for patterns at states if judge wants. Josie seconded. All in favor. None opposed.
	Lindsay motioned to add an alumni class but with a nominal registration fee. Riders will have to register. Beth seconded. All in favor.
	Jo motioned to change team reg to Jan 1. Beth seconded. All in favor. None Opposed. Taylor amended it to Jan 10. All in favor. None opposed.
Jane Kowalski	Was invited by coordinator at Timberlane Highschool, spoke with Steph at CPM. Wants to get the team back on next year. Erin told her to come to next meeting for info on joining next year. Lindsay will send her additional

	information.
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Motion to adjourn meeting at 8:06PM by Lindsay, seconded by Josie, motion passed.

Next meeting date/time: August 23 at 7:00PM via Zoom.

October 1, 2024

NHHSET Meeting 10/1/24

In Attendance:

- Darcy Ferry, Concord
- Judy Forsyth
- Sarah Ireland, Bow
- Allison Swindlehurst, Bow
- Lauren Leppard
- Heather Evans
- Kellie Femino
- Linda Smith, Concord
- Karrie Cormier
- Dede Batchelder, Bow
- Jane Wielgoszinski
- Lindsey
- Joanne Gelinas
- Karla Champney

NHIAA- Heather had a meeting with Scott at the end of the year. Scott retired and moved schools. There was no new update.

Sub Committee to be formed for NHIAA

Rule Book - Needs a revamp.

Heather Evans and Karla Champney will form a sub committee to look at the rule book for updating.

Team Classes - Get rid of these? Should we try a year without team classes? (Jo G. mentioned it)

Trailers and Dressage Rings - There is a second dressage ring somewhere. WE need to inventory the trailers.

-Districts 2, 3, & 5 have been inventoried already.

-Districts 1 & 4 are unsure if they've been inventoried.

Trailer #3 has gymkhana stuff in it.

**Judges Cards - We need a couple of people to put together the cards.
Heather Evans to get volunteers.**

Score Person - Needed for all four shows. Persis has stepped down. Job entails being there all day at the show. Update the live scoresheet. This job gets paid \$125 a day.

State Show - Will be held 2 weeks after our last show.

Show Dates will be determined in the December 3rd meeting.

Team registration is due January 10th, 2025.

New faces for judges are welcome. Send any suggestions for judges Joanne's way.

Joanne motioned for the meeting to adjourn and Heather seconded.

Respectfully submitted by: Darcy Ferry Secretary

Next meeting : December 3rd, 2024

December 4, 2024

NHHSET State Board Meeting Minutes

December 3rd, 2024

Time: 7:00

Location: Zoom

Call to Order - 7:07 pm

Attendance:

Person	Role
*Darcy Ferry	State Board Secretary
*Linda Smith	Concord coach
*Joanne Gelinas	State Board Communications Director
*Sarah Ireland	Bow
Lindsay Harris	NHHSET Chairperson
Sue Russell	John Stark
Kellie Femino	
Karrie Cormier	
Karla Champney	
Lindsey Masterson	Peterborough Conval
*Dede Bachelder	Bow
Ella	
Lindsay Ross	
Laura	
Janine Jorgenson	

Secretary's Report

Minutes from the last meeting were not sent out yet.
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Treasurer's Report

Tabled until Taylor is at the meeting.
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OLD BUSINESS	

New Business	
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|--|--|
| <ul style="list-style-type: none">• Conval interested in joining | Private school riders (rodeo riders, gymkhana) |
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- | | |
|--|--|
| <ul style="list-style-type: none">• Sue Russell - NHIAA update• Karla Champney NHIAA update | <p>Meetings were set up but not kept. John Stark principal might be able to provide information per: Sue. It was suggested to start a sub committee to meet once a month.</p> <p>Karla spoke with Jeff Collins (NHIAA president) NHIAA to observe NHHSET this year but, NHHSET would still run things as normal. spottedquarterfarm@yahoo.com (Karla's email) for questions and comments.</p> <p>Concerns with NHIAA getting involved this year:</p> <ol style="list-style-type: none">1. Private schools being able to participate2. February 1st registration opens for |
|--|--|

	riders. - Middle School students participate in NHHSET and would not be able to for NHIAA. 3 riders in 12 classes minimum
Rulebook.	2 drafts have been sent out to everyone. UPDATES: - Page 2 - 7th - 12th grade will stay in the rulebook and not change to 5th-12th grade. - Fee increase (tabled until Taylor is there). - WTC can't go down to WT – Individual cases can be an exception. Adjust for safety. The coach just needs to email the board. - Get rid of team turn and burn and have 5 Timed events instead. - Motion was made by Heather and seconded by Jo Gelinas to adopt new games classes which are: -Barrel Racing -Key Hole Race -Mountain Cow Horse -Speed barrels -Bi Wrangle Stakes - Get rid of Pole Bending and Individual Turn and Burn. - Cones still need to be present in games classes but they can be extended out a little bit. - Get rid of rule to right a barrel or pole. Karla motioned that the rider can right a barrel or pole. Laura seconded the motion. - Bit guidelines have been updated in 4-H so everyone needs to look at the changes that have taken place. Before the next meeting, Karla will send an email to the board about bits and

	headgear that should be allowed. (Optional Equipment or hand quit Over/Under (attached to horn) should be able to be used. Karla will propose through email. Rulebook motioned for approval by Sarah Ireland. Seconded by Jo Gelinas
Team Registration is now open	
Dede proposed to give ribbons after flat classes at the moment.	Was taken under advisement
Judy Forsyth to make an offer on the trailer.	
WE need a new score person.	There is a little prep work beforehand. \$125.00 a day for this job. It is preferred that someone should be available for all 4 shows. Linda might know someone who might be interested.
Shows for the season are scheduled	April: 12, 2025 April: 19, 2025 April: 27, 2025 May 3, 2025 is the rain date. State Show is May 18, 2025
Mounted Practice	Cannot start until February 1st. There should be no equines at practice. Meetings can be held.
Jo Gelinas	Asking for help finding judges. She will start lining them up.

Respectfully submitted by Darcy Ferry, Secretary NHHSET

Next Board Meeting: 1/28/25

Motion to adjourn: Jo Gelinas, Seconded by Linda Smith

February 25, 2025

NHHSET State Board Meeting Minutes

February 25, 2025

Time: 7:00

Location:

Zoom

Call to Order - 7:03 pm

Attendance:

Time: 7:00 Location: Zoom

Person	Role
*Darcy Ferry	State Board Secretary
*Linda Smith	Concord coach
*Joanne Gelinas	State Board Communications Director
*Sarah Ireland	Bow
Lauren Leppard	Merrimack Valley
Heather Evans	Pinkerton
*Kellie Femino	Goffstown Assistant Coach
Karrie Cormier	State Board Vice Chair
*Jessie Fifield	PMHS Advisor/Coach
*Judy Forsyth	PMHS Assistant Coach
*Dede Bachelder	Bow Coach
*Ella	Londonderry
*Lindsay Ross	Windham Advisor
*Laura Messer	Concord
*Jane Wielgoszinski	BGHS Coach
*Erin	Kearsarge Coach
*Taylor Moon	Board Treasurer/Derryfield Advisor
*Beth Brow	LHS Advisor
*Persis Wirkkala	Kearsarge Advisor
Karla Champney	Mascoma

Secretary's Report:
Added Allison Swindlehurst - Advisor to Bow to January's meeting minutes.
She was present.

Judy approved meeting minutes, Jo G. seconded to approve

Treasurer's Report

Screen share of budget. Jo G. approved the report, Judy seconded it.

OLD BUSINESS

For Shows

Looking good for gate keepers and judges.

- Bob McDonald will be the judge for ring 1.

New Business

- **Senior Send off**

Doing this during the third show not states as states the riders would have to be unmounted.

- Coaches will do a short write up of each senior.

- **20th Anniversary Show**

Will happen during the third show

	as well.
● Seeking -	Sponsor for alumni class Heather approved Taylor seconded
● Prohibited Equipment	If you see someone with some, let the board know.
● Scorer	Judy F. is to do it this year!
<u>Important Dates</u>	Next Meeting is March 25th

Respectfully submitted by Darcy Ferry, Secretary

NHHSET Next Board Meeting: 3/25/25

Motion to adjourn: Linda Smith Seconded by Jo Gelinas

May 27, 2025

NHHSET State Board Meeting Minutes
May 27th, 2025

Time: 7:00

Location: Zoom

Call to Order - 7:03pm

Attendance:

Person	Role
Lindsay Harris	State Board Chair
Linda Smith	Concord Coach
Joanne Gelinis	State Board Communications Director
Sarah Ireland	Bow
Karrie Cormier	State Board Vice Chair
Darcy Ferry	State Board Secretary/ Concord Advisor
Judy Forsyth	PMHS
Allison Swindlehurst	Bow High School
Dede Bachelder	Bow High School
Karla Champney	Mascoma
Taylor Moon	Treasurer NHHSET
Laura Messer	Concord
Erin Wessels	

Secretary's Report

Secretary's Report Minutes from May 13th were approved by Sarah Ireland and seconded by Laura Messer.

Treasurer's Report

Taylor moved \$100 from each district to cover a shortage in the state account. A motion was made to move all district money into the state account. Erin made the motion to do this and Laura seconded. None opposed.

A note will be made as to how much money was in each district account in case we ever go back to districts.

Volunteer Coordinator	Nothing new to report
OLD Business	Alison stated that the last show was a great success. Flat class awards being called was the "cherry on top". Laura had a question about Western Eq. and having 2 hands on reins with a western snaffle bit. With regular snaffle WT riders can use two hands.
Trailer for sale	Selling the District 5 trailer for \$2000. Included in the trailer are a ramp and side doors: Wooden warped pole Dressage Chain Jump Cups Old Records Linda made a motion to accept the sale and Jo seconded the motion. None opposed.
New Business	Treasurers and Vice Chair positions will be ending at the June meeting. Karrie is moving into the chair position leaving the Vice Chair open. Erin is interested in continuing on as Treasurer. As of now she is unopposed. Any interested parties for either position should send applications to NHHSET@gmail.com

New Rulebook committee:	By July 15th, we need to have this committee established. Volunteers for this committee: Karla Champney Karrie Cormier (chair the committee) Taylor Moon Erin Wessels Laura Messer Judy Forsyth Sarah Ireland They will meet via Zoom in June.

Erin W. motioned to adjourn.
Jo Gelinas Seconded the motion
None opposed

Respectfully submitted by Darcy Ferry, Secretary, NHHSET

Next Board Meeting: June 24th, 2025 7:00pm

